



Dunoon Community Development Trust

Annual Report for AGM

Saturday 29 October 2022

The first AGM of Dunoon Community Development Trust was held in January 2022. This report covers the nine-month period since then. Going forward, this new October slot for the AGM provides a better point in the financial year for accounts to be prepared for presentation to the meeting.

Membership

DCDT currently has 141 members, 126 Ordinary and 15 Associate (an increase of 36 from January) and eight Trustees.

Community Action Plan

A draft Community Action Plan has been developed based on the existing work of the SURF Dunoon Area Alliance and built around Scotland's Place & Wellbeing Outcomes. This Community Action Plan is being developed to detail the key area of activity that the Development Trust aims to be involved in.

Sustainability

The work of DAA is currently supported by a part-time Facilitator employed by SURF, Scotland's Regeneration Forum, as part of their Alliance for Action programme. Funding for this post concludes on 31 March 2023. A focus of work over the past nine months has been on developing funding applications to ensure continued staff support for Development Trust action. Two major applications have been developed:

- **Scottish Government Investing in Communities Round 2**

If successful, this would support 1.5 support worker posts over three years and provide budgets for a shopfront base, a community website and a programme of action to develop a Local Place Plan.

- **National Lottery Communities Fund Community Led Strand**

If successful, this would support one part-time support worker to develop work with volunteer groups on priority themes identified by the community and related to wellbeing.

Support has been received from **Social Enterprise Academy Scotland** and **Firstport** social enterprise support organisation to consider how the action of Dunoon Community Development Trust can be sustained into the future. Business development support from Argyll-based social enterprises Tacit-Tacit and Inspiralba has helped to produce in a draft Sustainability Plan and a draft Business Plan for a potential Active Travel project.

Current Projects

- **Communication & Community Connections**

Information sharing and communication has been identified as a common issue across our community. It is relevant to all sectors (charities, community groups, businesses and public sector bodies) and impacts on local people and visitors alike. A multi-faceted approach is needed to improve information sharing and communication across the town, potentially including a local website, social media, e-newsletters, printed materials, effective use of local paper and radio, a town centre presence and in person connections. Staff support will be key to the development and delivery of an effective communication strategy for the town.

Initial research through the development of DAA e-newsletters and social media posts has received very positive feedback from organisations and individuals. There are currently 412 contacts for weekly Mailchimp e-newsletter and regular requests from groups and organisations to include information. A project to test the provision of a local What's On website is in development. All of this activity is providing evidence of need for a broader community information project.

- **Grow Food, Grow Dunoon – Shared Food Growing**

Led by local volunteers in partnership with Kirn Primary School, **Grow Food, Grow Dunoon** has been supported to establish a shared food growing site within the school grounds. Small grants from Argyll & Bute Council Supporting Communities Fund, Food for Life Plant & Share fund, and Argyll & Bute Third Sector Interface Community Based Adult Learning fund have all helped to provide materials and resources for the project. Learning support is delivered weekly to primary school pupils and an adult learning course has been developed and delivered to nine participants.

Two open day events were organised in partnership with Kirn Primary School staff and each attracted over 500 people of all ages to visit the growing site and share the produce. Produce sales at summer markets and on site have brought in over £600 in fundraising to help the project to continue.

A site visit from the Royal Horticulture Society / Keep Scotland Beautiful scheme resulted in a very positive assessment.

- **Dunoon Bothy Project / Developing Active Travel**

The Dunoon Bothy Project is delivered by **Cycling UK** with funding accessed through **Argyll & Bute Council Sustainable Transport Team** from Transport Scotland's Smarter Places Smarter Choices fund. The Dunoon Bothy Project was set up as a direct result of partnership support for an Active Travel Network from Dunoon Area Alliance. The Development Trust co-ordinates a Bothy advisory group to support development and the promotion of activities. Funding has been continued this year for the part-time Bothy Co-ordinator post to organise e-bike trials and support trained volunteers to provide regular led cycles and health walks for individuals and groups.

Through this partnership work Dunoon Bothy Project was identified as a potential tenant for Castle Gate Lodge in Castle Gardens. This provided Argyll & Bute Council with a business case to attract external funding to complete the building's restoration as an Active Travel Hub for the town. This work is currently underway led by **Dunoon Conservation Area Regeneration Scheme (CARS)** and is due for completion around April 2023.

The Development Trust received funding through **Argyll & Bute Health & Social Care Partnership Living Well Fund** to purchase a 'Silent Disco' kit (30 sets of headphones and transmitters) as a community resource to be based at Dunoon Bothy. Initial trial runs of the various creative uses these can be put to have started.

The Dunoon Active Travel Network has been able to continue with support from **Social Enterprise Academy Scotland**. An Active Travel workshop brought relevant community groups, organisations and businesses together in March 2022 to map existing resources and to identify potential opportunities for development through partnership action.

- **Connecting Heritage**

Dunoon Area Alliance provides support to The American Years Revisited project and occasional advice to Castle House Museum and Historic Kilmun on grant applications and project planning.

The American Years Revisited project continues to develop its website and podcast series recording the heritage of the 31-year US Navy presence on the Holy Loch. Their second application to the **National Lottery Heritage Fund** has provided a £10,000 grant to support research on diversity and the American Years. Their pop-up exhibition is used to tour community events to share and gather interesting stories.

Support with a funding application to **National Lottery Heritage Fund** for Castle House Museum resulted in a grant of £10,000 to research and interpret their Clan Lamont archive and develop a digital display.

- **Outdoor Activity & Play Provision - Skatepark Working Group**

In response to an online petition set up by a local young person and a Facebook campaign by another local person to improve provision for skateboarding across Dunoon, a working group has been set up to gather evidence of need. Partner support is being provided by **Live Argyll Youthwork** and **Argyll & Bute Council Community Development team**. Expert visits and a film project to record views and ideas is being planned to involve more young people in this action.

Community Action & Engagement

- **West Bay Regeneration - We're building a Beach Hut project**

This project is led by **Tacit-Tacit** with **Dunoon CARS** and partly funded through the Development Trust from **Scotland's Towns Partnership Scotland Loves Local** fund.

The project was designed to engage local people in considering the potential for the regeneration of Dunoon's West Bay. It has used the idea of building a beach hut to spark conversations and as a way to consider the many elements involved in progressing community-

led action. The project has prompted discussions around heritage, planning regulations, building requirements, traditional skills, water quality, shingle beach environments, flora, fauna and climate change. A series of short films have been created and shared and over 100 local people took part in the series of traditional skills workshops creating elements of a prototype beach hut.

A temporary exhibition, including environmental information and interpretation of the beach flora and fauna, was about to be installed on West Bay when the shingle beach was cleared with no notice by Argyll & Bute Council. The exhibition date was deferred to avoid the project being associated with this sudden action. It is hoped that an Environmental Management Plan for West Bay can be discussed and agreed to ensure appropriate control of the flora on the shingle shore going forward as part of a wider regeneration plan for West Bay.

- **Community Conversations - Soup-er Sundays with Dunoon Burgh Hall Trust**

A series of dates for Community Conversation events has been set in partnership with **Dunoon Burgh Hall Trust** with the of bringing trust members and other community members together to talk about our town, while providing some practical support with food and warmth. Support organisations are invited to attend and join the conversations.

The Development Trust has also had a presence at other community information events organised by **Dunoon Rotary Club** and **Argyll & Bute Third Sector Interface**.

Funding

Dunoon Community Development Trust was awarded £15,000 from **Scotland's Towns Partnership Scotland Loves Local Fund** as 50% funding for partner organisations to deliver town centre related activity.

- We are Building a Beach Hut / West Bay Consultation – now complete.
- Dunoon Presents Marketing – awaiting confirmation of proposal from Dunoon Presents.
- Argyll & Bute Council CARS Fire Site Improvement –complicated by issues of ownership and insurance liability. Discussions ongoing.
- Digital Dunoon Communications –planning underway with Tacit-Tacit to pilot a community 'What's on' website to compliment the weekly DAA e-newsletter. On track.

A grant of £10,00 was received from the **National Lottery Community Fund Awards for All** to support creative consultation and volunteer action. This has been allocated to:

- Community Conversation Soup-er Sundays
- Skate Park Working Group film project
- West Bay Railing Painting
- Active Travel Silent Disco Kit trial activities
- Town Centre Flag Design project
- Green Map training for volunteers to explore and map community assets
- Dunoon & Cowal Co-works meet-up events

Strategic Planning & Partnership Action

- **Consultation and engagement with other relevant projects**

DAA Community Development Trust has contributed to consultation meetings on:

- Argyll & Bute Council UK Government Levelling Up Fund Bid
- The Dunoon Project Master Planning process
- Dunoon Community Shed development proposal
- Improvement Service Shaping Places for Wellbeing Project for Dunoon
- Dunoon Presents BID Business Plan for re-ballot

In addition, DAA and Tacit-Tacit were invited to be keynote speakers at the annual SURF Conference in Edinburgh to talk about area based action in Dunoon in relation to Community Wealth Building. The conference was attended by 140 delegate from local authorities, funding bodies and community projects from across Scotland.

- **Support for other projects**

Where possible, DAA Community Development Trust has offered support, advice and introductions for other local community groups and organisations, including **Kirn Gala SCIO; SCANN Climate Action Network; Spark your Purpose; Here We Are Social Prescribing Project; VoiceAbility; Cowalfest and Cowal Walking Group.**

Ann B. Campbell

Facilitator

29 October 2022

**Dunoon Community Development Trust
Scottish Charity - SC051050**

Trustees Reports and Financial Statements

for the year ended 31 March 2022

**Dunoon Community Development Trust
Scottish Charitable Incorporated Organisation**

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Dunoon Community Development Trust

Legal and administrative information

Charity number	SCO51050
Charity Address	c/o The Pop Shop 28 Hilfoot Street Dunoon PA23 7DS
Trustees	Marij van Helmond Jason Coles James Anderson Julie Mitchell Margaret Clark George Darroch Audrey Forrest John Cole

**Dunoon Community Development Trust
SC051050**

**Trustees Report
for the year ended 31st March 2022**

The Trustees present their report and the financial statements for the year ended 31st March 2022

Objects and aims of the Charity

Objects

1. The advancement of regeneration and community development and, in particular, the promotion of the holistic regeneration of Dunoon and its surroundings through the design and delivery of a range of activities, services and infrastructure designed to help Dunoon be a sustainable, inclusive community for all who live or work in the area. 2. The advancement of the arts, heritage, culture and/or science through the creation, improvement and on-going support of associated sites, infrastructure and activities. 3. To provide or advance the accessibility of recreational facilities, with a particular focus on encouraging the use of open spaces, which will be available to members of the Community and public at large, for recreational purposes to improve the community's quality of life. 4. To advance environmental protection or improvement including preservation, sustainable development and conservation of the natural environment, the maintenance, improvement or provision of environmental amenities for the Community and/or the preservation of buildings or sites of architectural, historic or other importance to the Community. 5. To relieve those in need by reason of age, ill-health, disability, financial hardship or other disadvantage, particularly through the provision or support of projects working towards this aim within the Community. 6. To promote, establish, operate and/or support other similar schemes which are in furtherance of charitable 'purposes for the benefit of the Community. 7. And on the basis that in pursuing those purposes, the organisation will: (a) encourage and promote: (i) community involvement in, and direction of, Dunoon Community Development Trust; (ii) ownership and/or leasing of buildings, offices or any other community assets and the use of these assets to generate income; and (iii) maximisation of funding opportunities; (b) work in partnership with public, private and voluntary agencies in the furtherance of these aims and, in particular, work in partnership with Argyll & Bute Council and its community planning partners to identify regeneration projects within Dunoon.

Aims

"the advancement of citizenship or community development", "the advancement of the arts, heritage, culture or science", "the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended", "the advancement of environmental protection or improvement", "the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage"

Report of the Trustees
for the year ended 31st March 2022

Financial Review

Dunoon Community Development Trust was incorporated in June 2021, so this report covers the first nine months of activity for this new charitable organisation. Established to build on the place-based action of the SURF Dunoon Area Alliance, the Trust has attracted a series of small grants over this period to support collaborative action and community engagement, in line with our first Action Plan. Financial systems have been put in place to manage income and expenditure and ensure transparency in decision-making. A small surplus was generated from facilitation services and research is underway to develop income streams that support future sustainability.

Risk Policy

The Trustees have assessed the major risks to which the charity is exposed, and in particular those related to the operations and finances of the Trust, and are satisfied that systems are in place to mitigate any exposure to these risks.

Reserves Policy

The reserves are maintained and distributed in line with the charity's objectives and also the Constitution. The policy of the Charity is to aim to retain sufficient reserves to meet the cost of any regular commitments, as well as a contingency to enable it to continue to develop further projects.

Dunoon Community Development Trust
Scottish Charitable Incorporated Organisation

SCO51050

Independent Examiner's Report to the Trustee of Dunoon Community Development Trust

I report on the accounts of the charity for the year ended 31st March 2022

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations have not been met.
2. which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Ian Reid

Address: Ardluing, Kilmun, Argyll PA23 8RY

Date : 30th September 2022

Statement of Financial Activities (incorporating the income and expenditure account)

For the year ended 31st March 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total £
Incoming Resources				
Incoming Resources from generating funds:		-	-	-
Donations		100	-	100
Grants	2	-	30,749	30,749
Receipts from fundraising activities		292	-	292
Activities for generating funds	3	-	-	-
Gross receipts from other charitable activities	4	-	-	-
Total incoming resources		392	30,749	31,141
Resources Expended				
Expenses for fundraising activities		15	349	364
Payments relating directly to charitable activities		-	2,019	2019
Governance costs:		-	-	-
Other costs		-	-	-
Total resources expended		15	2,368	2,383
Net incoming/(outgoing) resources for the year		377		28,758
Total funds brought forward		-		-
Total funds carried forward		377	28,381	28,758

The notes on page 8 form an integral part of these financial statements

Statement of Balances
as at 31st March 2022

Cash Funds	Unrestricted	Restricted Funds	2022
	Funds		
	£	£	£
Cash and bank balances at start of year	-	-	-
Surplus/(deficit) shown on receipts and payments account	377	28,381	28,758
Cash and bank balances at end of year	377	28,381	28,758
Liabilities			
Trade Creditors	-	-	-

Signed by and on behalf of the Trustees

Signature

Print Name

Date of approval

30/09/2022

**Notes to financial statements
for the year ended 31st March 2022**

C1 Nature and purpose of funds

	£	
Donations and membership fees		392

C2 Grants

Scotland Loves Local	15,000	
Awards for All	10,000	
Living Well Fund	4,950	
Supporting Communities/Grow		
Food	450	
Other Small grants	349	
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		30,749

C3 Trustee Remuneration

No remuneration was paid to the Trustees or to any person connected to the Trustees

C4 Trustee Expenses

No expenses were paid to any Trustee in the period